

# MICHIGAN STATE UNIVERSITY COLLEGE PANHELLENIC ASSOCIATION STANDING RULES

## **Article I. MSU Panhellenic Council Special Committees**

### **Section 1. Committee Advisor.**

All special event committees shall be advised by the Coordinator for Fraternity & Sorority Life.

### **Section 2. Greek Week Leadership Team.**

There should be a Greek Week Leadership Team (GWLT) composed of the Interfraternity Council, Multicultural Greek Council, National Pan-Hellenic Council, and Panhellenic Council, known as the four governing councils, to plan and implement the annual Greek Week celebration.

- A. The GWLT shall be selected by the Vice President of Community Relations or External Relations of all four governing councils.
  - a. Selection shall be during the fall semester before the event and shall be designated by the Vice President of Community Relations.
    - i. Applications will be sent out to the entire Fraternity and Sorority Life community and interviewed by members of Councils before selected.
    - ii. The GWLT shall be composed of registered full time students of *Michigan State University* and members in good standing of eligible chapters in the four Greek governing bodies.
- B. They are expected to conduct themselves in a professional manner, maintaining their council's ideals at all times.
  - A. The Greek Week Leadership Team and the Panhellenic Executive Council shall be in charge of mandating an Attendance Policy as outlined in the Greek Attendance Policy.
    - a. All councils participating in Greek Week shall be governed by the *MSU Greek Week constitution*, which shall be updated annually by the GWLT Director and the GWLT Director of administration.

### **Section 3. Greek Fall Welcome Committee.**

There should be a joint Greek Fall Welcome Committee to plan and implement the Greek Fall Welcome Event every fall.

- A. The Vice Presidents of Internal Relations of all four governing councils shall lead the committee.
  - a. They will be responsible for creating an application for the entire FSL community and interview as well as selecting candidates for the committee.

### **Section 4. Safe Halloween Committee.**

There should be a joint Safe Halloween Committee to plan and implement Safe Halloween. A. This is to be scheduled to provide a safe alternative for area children to celebrate Halloween each fall.

- a. The four Council Vice Presidents for Community Relations or External Relations shall lead the committee.
- b. They will create the application and lead interviews of candidates for the Director of Safe Halloween and all other committee members.
- c. The Safe Halloween Committee should also work with the four Councils, chapter Safe Halloween chairs and Chapter Presidents/Delegates in implementing the project.

## **Article II. MSU Panhellenic Diversity, Equality, and Inclusion Chair**

### **Section 1. Title and Incorporation.**

The Diversity, Equity, and Inclusion chair is a position for all Michigan State University (MSU) Panhellenic. The DEI Chair must be delegated within each chapter. Chapters shall be responsible for incorporation of the DEI chairman's role in accordance with the individual Chapter's bylaws.

### **Section 2. History.**

The Panhellenic Council has a long history of exclusion. Panhellenic sororities, which are part of the National Panhellenic Conference (NPC), were created by and for privileged white women, and have excluded women who identify otherwise for many years. As a Panhellenic community, we must recognize and change all systems and norms that exclude women of all races, genders, ethnicities, and religions. It is our responsibility and mission to continue to acknowledge the systemic barriers that deter women of all identities from joining our community. We hope to make the Panhellenic Council an inclusive place for anyone who seeks membership within our community.

### **Section 3. Purpose.**

The DEI Committee will be made up of the 14 DEI Chairs from each of the 14 Panhellenic Chapters. The goal of this committee will be to:

- A. Seek to create appropriate and respectful communication between the four FSL Councils regarding the equal representation and inclusion of all races, gender identification, sexual orientation, and religious beliefs.
- B. Facilitate conversations within their chapter around the support of minoritized students and members of color within the FSL community and all those stigmatized or excluded by the Panhellenic Council in the past.

### **Section 4. Process.**

Each chapter shall appoint one member as the DEI Chair to represent them in this committee. The Panhellenic Vice President of Internal Relations will facilitate this committee. Each year, the members of the committee will elect one of the chapter DEI chairs to be the Head Chair of the committee.

### **Section 5. Training.**

A mandatory orientation training will be facilitated at the beginning of the DEI Chairs term. The VP of Internal Relations should have at least one meeting a month with the DEI Committee. As part of the training, the DEI Representative of the individual Panhellenic chapters will receive contact information and resources. This will assist and support the DEI Chairperson throughout their term as needed in order to continue the learning and education needed to facilitate conversations and growth within their own chapters.

## **Article III. The Sexual Misconduct Liaison (SALi)**

### **Section 1. Title and Incorporation.**

The Sexual Misconduct Liaison (SALi), previously known as “Sally,” is a position for all Michigan State University (MSU) Panhellenic. The SALi must be delegated as its own designated role within each chapter. Chapters shall be responsible for incorporation of the SALi role in accordance with the individual Chapter’s bylaws.

### **Section 2. Purpose.**

The SALi will coordinate education about sexual misconduct for the Chapter. The goal of the education will be to empower membership with information on various topics, including, but not limited to, the following:

- A. Understanding the role of chapter women in supporting survivors;
- B. Reduction of shame and blame on survivors of sexual or interpersonal violence in the Fraternity and Sorority Life community and on MSU campus;
- C. Safe bystander intervention techniques;
- D. Options for reporting, including how to receive confidential medical care;
- E. Supportive reactions to disclosures of sexual misconduct, and;
- F. Available resources for support and/or additional information.

### **Section 3. MSU Reporting Procedures.**

MSU’s Relationship Violence and Sexual Misconduct Policy requires employees (with limited exceptions) to report sexual misconduct to the University. **The SALi role is not an employment position within MSU and is NOT obligated to report OR disclose sexual misconduct to MSU’s Office of Institutional Equity (ISR) and/or the MSU Police Department.**

- A. The SALi is not a counselor, therapist, trained advocate, or advisor and shall only serve as a resource to inform and connect chapter women with trained professionals, advocates,

investigators, or counselors for support, guidance, and care. At the request of the individual, the SALi may accompany them to a trained professional for reporting or resources in a supportive role.

#### **Section 4. Training and Support.**

A mandatory orientation training will be facilitated at the beginning of the SALi's term. The Vice President of Wellness and Safety should have at least one meeting a month with the Prevention, Outreach, and Education (POE) Department as well as The Center For Survivors (CFS) to discuss training, resources, and current issues within the local community. As part of the training, the SALi will receive contact information for confidential and private MSU resources that can assist and support the SALi throughout the term as needed for questions.

- A. Training and communications with MSU POE and MSU CFS will be facilitated by the Executive Vice President

#### **Section 5. Head SALi.**

Each year, the 14 SALi's will have the opportunity to apply for the role of Head SALi, this role will help give them a further responsibility and understanding of the SALi position. A. The SALi's who apply will be interviewed and the Head SALi will be selected by the Vice President of Wellness and Safety, her duties will include but are not limited to: a. Help with creating curriculum for the SALi's

- A. Help the VPWS plan meetings for the SALi's
- B. Serve as a Delegate for the VPWS on any committees she is unable to attend. d. Facilitate relationships alongside the VPWS with various organizations on campus such as POE, CFS, OIE, and more.
- C. Take attendance and minutes at every SALi meeting.
- D. Serve as a line of contact should any of the SALis have questions that the VPWS is unable to answer.
- E. Attend and participate in the It's On Us bi-monthly meetings and monthly POE SVPI meetings.

### **Article IV. MSU Panhellenic Philanthropy Committee**

#### **Section 1. Title and Incorporation.**

The Panhellenic Council Philanthropy Committee will be composed of all 14 chapters' current philanthropy chairs; they will assist both the Vice President of Community Relations and Vice President of Wellness and Safety.

- A. This committee will aid the Vice President of Community Relations in facilitating events and fundraising pertaining to the Circle of Sisterhood.
- B. This committee will aid the Vice President of Wellness and Safety in facilitating events and Fundraising pertaining to Hazing Prevention within the Panhellenic Community. a.

The one main event they will assist the Vice President of Wellness and Safety with is National Hazing Prevention week in September.

## **Section 2. Purpose.**

This Panhellenic Philanthropy Committee will assist with raising awareness, planning events, and fundraising for Circle of Sisterhood and Hazing Prevention within the community.

Additionally, these committee meetings will present the opportunity for the chairs to advertise their own chapters' philanthropies and philanthropy events within our community.

A. Chapter philanthropy chairs within this committee will have the opportunity to collaborate with other chairs on ideas, events, fundraising opportunities, etc. B. Chapter philanthropy chairs will also serve as a liaison by sharing and promoting other chapter's philanthropy events within their own chapter.

## **Section 3. Director of Philanthropy.**

The Director of Philanthropy is a position appointed by the Vice President of Community Relations following the Panhellenic Executive Council elections. The Director of Philanthropy will lead the MSU Panhellenic Philanthropy Committee.

A. Director of Philanthropy qualifications:

a. In order to qualify for Director of Philanthropy, candidates must have previously served as their chapters philanthropy chair. If the candidate didn't serve as a philanthropy chair, they can still qualify if they have a letter of recommendation from a member of their chapter's executive board.

i. This letter of recommendation must detail how they demonstrated their commitment to philanthropy in their chapter and/or in our community.

B. Director of Philanthropy duties are, but not limited to:

a. The Director will be in charge of the Philanthropy Committee and will serve as the committee's main point of contact for both the Vice President of Community Relations and Executive Vice President.

b. The Director will focus solely on the Circle of Sisterhood with the VPCR and Hazing Prevention with the EVP.

i. They will be leading the Panhellenic Philanthropy committee and overseeing their facilitation of creating and/or hosting events and fundraising for Circle of Sisterhood and Hazing Prevention.

c. They will lead the philanthropy committee and oversee their facilitation of creating and/or hosting events and fundraising for Circle of Sisterhood and Hazing Prevention.

d. Empower and support the Panhellenic Philanthropy Committee in their role as a philanthropy liaison for their chapter.

## **Article V. Events Policy**

### **Section 1. Social Events**

All events must follow the MSU FSL Events Policy: [Fraternity & Sorority Life Events Policy](#).

A social function is defined as any event where alcohol is present where ten or more affiliated Panhellenic women and ten or more currently or previously affiliated/disaffiliated IFC men are present.

- A. Locations of social functions may include but are not limited to fraternity houses, annex houses, and apartment complexes. This includes social mixers and tailgate events.
  - a. This does not include individual chapters date parties unless they are specifically planned with one or more fraternity and/or sorority (*i.e.* closed rush).
- B. Satellite or Annex House: An annex or satellite house is defined as a place of residence where two or more members of an IFC or Panhellenic recognized Fraternity and Sorority organization reside.
  - a. Any social event hosted at an annex house can be defined by the relationship, which brought you to the event. (*i.e.* as a member of your organization, a personal relationship, etc.)
  - b. Any social events hosted at an annex house during men's and women's formal and informal recruitment time frames in which members of the FSL Community are invited will be assessed and handled as any nationally recognized organization's residency would be under these circumstances.

### **Section 2. Registration.**

- A. Event Notification Form (ENF): Events must follow the MSU Fraternity and Sorority Life Events Policy. Events are defined as: "Any activity or event sponsored or endorsed by the organization, including those that occur on or off University property." Chapter Structure refers to "any formally or informally recognized residential unit affiliated with a fraternity or sorority, such as a chapter house or annex, where members live together, collaborate on organizational responsibilities, and participate in events. Chapter structures are commonly located near Michigan State University and may vary in size, layout, and level of organizational oversight."
- B. ENFs must be filled out 5 days in advance. It should be filled out if the event meets ANY (one or more) of the following criteria:
  1. Alcohol is present with non-members invited
  2. Co-sponsored with another organization(s)
  3. Open to non-members
  4. Contracts are secured
  5. Participants are traveling outside of the East Lansing area
  6. Overnight events

7. Hired transportation is utilized
8. Philanthropy or fundraiser events planned and executed by the organization

### **Section 3. Sober Monitors.**

- A. Sober monitors are up to the discretion of each chapter's national headquarters. If deemed necessary, they may submit information about sober monitors to the Office of Fraternity and Sorority Life through the Event Notification Form.

### **Article VI. Good Faith**

When this policy is not detailed on a particular point, chapters are expected to conduct their events in the spirit of social responsibility expressed in the Standing Rules.

- A. If the inter/national organization of a chapter requires their chapters to have some additional regulations, full compliance with those policies must be demonstrated.

### **Article VII. Amendment of Standing Rules**

The MSU Panhellenic Council Standing Rules may be amended at any regular or special meeting of the *Michigan State University* Panhellenic Council by a two-thirds delegate vote, provided that the proposed amendment has been announced and submitted in writing at the previous regular meeting allowing an opportunity for any chapter input.

- A. Any chapter member of the Panhellenic Council in good standing with the Panhellenic Council may introduce an amendment to this policy.

For more information about this policy, please contact:

The Panhellenic Executive Vice President

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**Last revised by:**

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April 2026